



Arrangements for Deneholm Primary School



March 2021

Parent and Carers' Information Sheet

We have worked carefully to ensure that we balance the absolute need to follow the DfE's guidance published on 22nd February and the vital importance to ensure that children have a positive experience when they return.

The First Day

Children will need to wear school uniform and will need to bring a clearly labelled water bottle and will not be admitted without one. Children can order a school dinner if they wish and the menu is attached to the email. If you wish to send your child in with a home packed lunch, this must be clearly labelled and in a sealed lunchbox or container. They should not need to bring any equipment, toys, individual hand sanitizer or other items.

In order to try to maintain distancing of parents and carers, only one parent can drop off/ pick up. Children will go straight to their classroom and wash their hands along with any members of staff they are working with. No groups of adults should gather outside the school or on the surrounding public footpaths please. We encourage any adult dropping off or collecting to wear a face covering.

Please help us by ensuring that the "kiss and drop" is speedy and that you explain to your child in advance that the drop off system is the same as it was in the autumn term. There will be staff on hand to assist children in getting to their classrooms.

School Organisation	<p>The following describes the requirements set out in the latest Government guidance.</p> <p>Children will be organised in year groups and will not mix outside of their year group during the school day.</p> <p>All the classroom tables will face forward with children sitting in pairs side-by-side.</p> <p>Reading books and homework will be sent home to be used as usual in line with the new guidance.</p> <p>Cleaning stations are set up in each classroom.</p> <p>When children enter or leave the classroom, they will use the hand sanitiser placed outside of each room.</p> <p>Tables will be cleaned throughout the day- especially at key times (before and after break time and lunchtimes).</p> <p>Children will remain in their seats unless their adult tells them otherwise.</p> <p>Reception children will continue to engage in their learning through play and will free flow between the inside and outside learning areas.</p>
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	<p>Children will be given their own labelled, frequently used equipment e.g. pen, pencil, ruler but other resources will be shared as needed.</p> <p>Children must bring a labelled water bottle every day they attend school.</p> <p>Children will be spending more time outside and it is vital that parents ensure that children are suitably dressed for the weather e.g. sunhats as the warm weather returns.</p>
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Drop Off and Collection after the first morning	<p>The times and venues below will allow for safe drop off and collection. We appreciate that where families have more than one child, this may be complicated and we have arranged for you to drop all of your children at your youngest child's gate. Once you have collected your child/ren you can exit through any gate following the one way system.</p>				
		Arrival	Drop off gate	Home Time	Entry point for collection
	R	8:30	Culford Road Gate	2:45	Culford Road Gate
	Year 1	9.00	Crowstone Road	3.15	Crowstone Road
	Year 2	8.40	Crowstone Road	3.00	Crowstone Road
	Year 3	9.00	Culford Road Gate	3.15	Culford Road Gate
	Year 4	8.40	Culford Road Gate	3.00	Culford Road Gate
	Year 5	8.45	Blackshots Lane Gate	3.00	Blackshots Lane
Year 6	8.30	Blackshots Lane Gate	3.15	Blackshots Lane	
<p><i>Only one adult to collect children from each household. Parents may wait on the field between collection times if they wish.</i></p>					

There will be staggered break times for each year group. **There will not be any mixing between the year groups at any time.** All children will have access to the playground either before or after they have eaten their lunch.

Lunchtimes	<p>Children will continue to eat their lunch in the classrooms. Reception will continue to have their lunch in the dining hall.</p> <p>All children will wash their hands before and after they have eaten.</p> <p>Children will be provided with a school dinner if they order in the usual ways during registration time and this must be paid for</p>
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	<p>using Sims pay for KS2 children. In years R, 1 and 2, lunch is provided free of charge.</p> <p>If you wish to send your child in with a packed lunch, it must be in a sealed lunchbox and clearly labelled with your child's name.</p> <p>Once on the playground, children will only mix with their year group.</p>
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Attendance	<p>In line with Government information, parents are reminded that they are required to send children to school unless they are ill or have a medical appointment. Please telephone the school in the morning before school begins and leave a message on our answer phone if your child will not be attending on any given day. State the child's name, class and reason for absence.</p>
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Please ensure you keep your distance from other parents on the playground when collecting your children. We encourage all adults to wear a face covering during drop-off and collection.

Doors and windows will be open in areas children are working to help with the circulation of fresh air.

Behaviour	<p>Any child who does not follow school expectations and the behaviour policy (COVID behaviour appendix 2 on our website) and puts others at risk due to their behaviour will be removed from class and exclusion may be necessary as our behaviour base provision is limited at this time due to the need for year group bubbles, social distancing and minimising mixing of adults and children.</p>
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Other School Activities

Curriculum	<p>We will begin with continuing to teach the English, maths, PSHE and science for the spring term of their current year group. During this time we will be assessing how pupils are performing and will be planning additional catch-up and support when we are clear what the need of each child is.</p>
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Home Learning	<p>Where children are shielding under Government direction due to medical conditions, parents will be signposted and supported to access Oak Academy learning resources and will be referred to the LA's home tuition service.</p>
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Uniform	<p>Children attending school will be expected to wear their school uniform.</p> <p>Children will have outdoor PE lessons so will need their PE kits in a clearly labelled bag. PE kits will be kept in school until the beginning of the Easter holidays.</p>
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	All uniform needs to be clearly labelled. There will be no lost property. Any items not labelled will be disposed of.
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Toilets	<p>Children will be encouraged to use the toilet before/ after break and lunch to avoid children having unsupervised access to the building.</p> <p>Where possible, toilet blocks will be allocated to specific year groups.</p> <p>Regular hand washing is timetabled throughout the day.</p>
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Cleaning Schedules	<p>A thorough cleaning of all areas children will be accessing will be done before or after school.</p> <p>Tables will be cleaned during break and lunch times.</p> <p>PE and shared equipment will be subject to a schedule of regular cleaning.</p> <p>If there is a suspected case of Coronavirus a deep clean of the spaces used will be undertaken.</p>
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Office	<p>The school office will be open but please, if you can email or telephone, please do so in order to help us to keep you and the office staff safe.</p> <p>From Monday 8th March, the school closure and separate year group emails will no longer be operational. Parents and carers must use the usual school admin email from this time.</p>
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Parental Visits	<p>Parents and carers will not be permitted to enter the building beyond the main reception area unless an appointment has been made. Meeting rooms will be well-ventilated and cleaned after use.</p>
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Clubs	<p>Breakfast and Afterschool club will be the only clubs to run in the Spring term. Spaces will be limited to 15 children and booking will be essential using SIMS Pay. The cost of Breakfast club will be £2.50 and the cost of Afterschool club will be £10.00.</p>
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First Aid	<p>Where possible, children will be treated by an adult in their group, this will avoid the child mixing with anyone else.</p> <p>Any child showing Covid -19 symptoms will be sent to the office immediately where they will be isolated until parents collect them. Government guidance must be followed regarding self- isolation</p>
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	<p>for that household and we ask that you seek a test to confirm the infection. School must be notified immediately of the result.</p> <p>If a case of coronavirus is confirmed within a bubble (year group) (adult or child) all those within the group will be sent home and all will be required to isolate for 10 days. This decision will be taken in conjunction with Public Health Thurrock.</p> <p>Staff Illness Any adults showing any symptoms of any illness will be sent home, however mild. This is to protect the group as a whole. A replacement teacher will be used to cover that member of staff.</p>
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Social Distancing Measures	<p>All children will be reminded of what will be required of them whilst they are in school. However, our school is not insisting on social distancing within year group bubbles as we know that children cannot maintain this as they are young and naturally wired to mix with their peers especially outside when playing.</p>
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Staffing	<p>There will be a designated safeguarding lead in school every day.</p> <p>Teachers and teaching support staff will only mix with their class as far as is practicable. Senior, pastoral and staff who have roles across the whole school will need to have contact with more than one year group but will ensure they follow the Government guidance regarding working safely.</p> <p>Catering staff will prepare the food which will be collected and delivered to classes.</p>
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