



# **Deneholm Primary School**

## **Admissions Policy**

Reviewed: December 2019

To be reviewed: December 2021

## Admissions Policy for 2021/2022

### Admissions to the school will be allocated in the following order of priority:

Children will be ranked within each of the over-subscription criteria according to their proximity to the School. Distance is measured between the child's front door and the school's main gate, measured in a straight line and using a digital mapping system.

The number of intended Reception Class admissions for the year commencing September 2021 and beyond will be 60. In the case of over-subscription, the following criteria will be applied in order:-

#### (a) Looked after children.

Children who are in care or previously in care or interim care of a local authority pursuant to sections 31 and 38 of the Children's Act 1989, or children who are accommodated by a local authority pursuant to section 20 of the Children's Act 1989.

#### (b) Children living within the existing priority admission area for the School:

- i. Pupils who have brothers or sisters (siblings\*) attending the School at the date of admission.
- ii. Proximity of the pupil's home to the School's Pupil Entry Gate (by straight line measurement in metres) with those living nearer being accorded the higher priority.

#### (c) Pupils living outside the existing priority admissions area for the school:

- i. Pupils who have brothers or sisters (siblings\*) attending the School at the date of admission.
- ii. Proximity of the pupil's home to the School's Pupil Entry Gate (by straight line measurement in metres) with those living nearer being accorded the higher priority.

In the event of over subscription the Local Authority will maintain a waiting list. Pupils on the list will be ranked in order of priority for admissions irrespective of the date of application. Placement on the waiting list does not affect the parents'/carers' right to appeal against an unsuccessful application.

If more than one student is entitled to the last place in a year group (as in twins, multiple births or same distance measurement), the Academy will offer a place to the additional student(s).

\* Sibling details: N.B. For the purpose of allocating places, the following will be classified as siblings: – full siblings, step-siblings living at the same address, half-siblings living at the same address, long-term fostered siblings living at the same address.

The address on the application must be your child's permanent place of residence, not a business, relative, or carer/childminder's address. You may not use a temporarily rented address to secure a school place for your child. The address will normally be the parents' address. If the parents do not live together, it should be the parent with whom the child spends the majority of the time. This will normally be the main address held by the primary school and the address of the parent who receives child benefit in respect of the child.

### Applying for in-year admission:

- Thurrock Admissions Team will co-ordinate an 'In Year' admission scheme.
- Parents will use one application form with up to six preferences.
- Church Schools will use their own supplementary forms, in addition to the 'Common Application Form'.
- The LA will seek information about a child prior to admission, allowing schools to be able to prepare to meet individual needs.
- This process may take up to fifteen school days after the application has been received by Thurrock Admissions Team. Pupils will only be transferred to another school in the Borough at the start of each half term, once information required from any previous school has been received.
- The scheme will operate an equal preference system, as with the current co-ordinated arrangements for secondary admissions. All preferences are considered with equal weight, irrespective of the order of preference.
- The LA will consult with individual admissions authorities before a place is offered.
- The LA will send out offer(s) or refusal(s) on behalf of the admission authority. If no preferences were met the LA will offer an alternative school place, known as an 'Unplaced Offer'.

- The LA maintains waiting lists for the academic year in which the application has been made. The LA will write to the parents at the end of each academic year to ask whether they wish their child to remain on a waiting list. Children on waiting lists will be ‘ranked’ in accordance with the ‘criteria’ of each admission authority.
- The LA will apply the processes and procedures contained within its In-Year Fair Access Protocol in appropriate cases to ensure all vulnerable pupils receive suitable education. This may involve the formal direction processes in respect of looked after children and other relevant cases as appropriate.

## **Appeals**

Should you not be successful in securing a place at Deneholm Primary School for your child(ren), you have the right of appeal to an Independent Appeals Panel. For further details regarding the appeals process please contact the Local Authority.