



DENEHOLM PRIMARY SCHOOL

CULFORD ROAD, GRAYS, ESSEX, RM16 2SS

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www.deneholmprimary.co.uk

EXECUTIVE HEADTEACHER MS PUMFREY
HEAD OF SCHOOL MRS L ROBINSON

14th May, 2020

Dear Parents and Carers,

I am contacting you with our initial plans on how Deneholm Primary may be able to partially reopen for Years R, 1 and 6. These plans are subject to change for a variety of reasons.

School is going to be, and will need to look, very different to reduce the risk of contracting Covid-19 for children and staff. Please be aware that we will not be able to follow all social distancing rules recommended by the Government due to the nature of our work and the age of the children being asked to return. In reception, any distancing is really quite impossible. We will do all in our power to make school as safe as possible but your front door is a greater protection.

I ask that you read the following information carefully and then answer the questionnaire. **The questionnaire must be answered by all families with children in R, 1 and 6 whether you intend to send your child back to school or not.** Below are some of the details of the plan to help you make a decision. The government has made clear that non-attendance will not be pursued in these unprecedented times. We have a much more detailed risk assessment which is too big to share here. These plans are subject to change as Department of Education guidance is released daily.

The information below is for guidance only and more detailed information will be sent home if we are able to operate all or part of this plan following completion of our risk assessment and parental responses to the survey. If you decide to keep your child at home, there will be no fines or outside agency involvement for the foreseeable future.

Morning drop off:

There will be a staggered start to the day to reduce interaction of different year groups:

Drop Off In The Morning

Year 6 arrive 8.30 - 8.45 via Blackshots Lane-parents not to come onto site.

Year 1 arrive 8.45 – 8.55 via Crowstone Road– parents not to come onto site.

Year R arrive 8.55-9.05 via main entrance (Culford Road) – parents not to come onto the site.

For years 1 and 6, we will need to split each usual class into two groups with each group having a different teacher. **This may not be their current class teacher due to the class size restrictions.** These groups will not be allowed to mix and they will all have their own separate break and lunchtimes and will not play or interact at any point. Half of the children returning will also be in a different classroom that they are not necessarily familiar with. Children will be sat at a table on their own and will not work in groups. There will be a class teacher for each group and an LSA, however, if there are staff shortages the LSA will take the class. This provision may need to be part time to allow staff time to maintain the online work offer for those not in school.

For years 1 and 6 morning break times will be staggered with Year 1 - 10.15 - 10.30 and Year 6 - 10.45 - 11.00.

For year R, we are planning to offer a part-time timetable as we cannot accommodate more than 50% of year R children at any one time due to the Government guidance. We cannot increase the number of

reception class rooms which are bespoke to the needs of very young children. At present we are planning for a three day offer one week and a two day offer the next so that all reception children will receive five whole days each fortnight. Again, the maximum groups of 15 will not be able to mix so the usual free-flow arrangements will not be possible.

For all children, lunch will be a packed lunch provided by the school unless parents wish to send in a home packed lunch and will be taken in the classroom in their groups of 15. Years R, 1 and 6 will have a staggered access to the playground either before or after they have eaten their lunch.

Afternoon collection:

For collection at the end of the day, a pick up system similar to morning drop off will operate. No cars will be allowed to park outside the school so parents will have to stick to the designated pick up and drop off times and this will be monitored strictly. Only one parent will be allowed to pick up a child. Parents that walk will still come into the school grounds but will be asked to stand on the designated markings.

Collection times will be:

Year R - collected at 2.45pm

Year 1 - collected at 3.00pm

Year 6 collected at 3.15pm

Any sign of any illness, however mild, the child will be sent home. Parents can only visit the school by pre-arranged appointment, apart from drop off and pick up. All correspondence must be by email please as we will be short staffed in the office.

We also have a detailed schedule of cleaning and new First Aid procedures involving PPE will be put in place. This is not how we would like to operate but it is essential for the safety of all members of our community.

As you can see Deneholm Primary will look and feel very different for a while. All our decisions have been guided by our own contextual risk assessment in response to the Government's framework.

Please follow the link to the questionnaire as we need to know numbers so that we can plan in more detail. Please complete one survey per child.

<https://forms.gle/LojYm24HhfQN5GWf6>

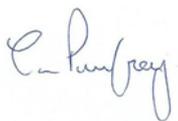
As you can see we have had to make some very difficult decisions, a lot goes against what we believe in as a school. However, if we are to reopen as safely as possible, some tough decisions will have to be made.

The very earliest Deneholm Primary will be returning to school is the 2nd June.

Yours faithfully,



Mrs Robinson
Head of School



Ms C Pumfrey
Executive Head Teacher



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